



Admissions and General Information 2024-2025



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Welcome

At Eversfield Preparatory School we recognise that all children have talents and skills in different areas. We aim to give many opportunities to develop and nurture these varying qualities, and allow our children to achieve the best they possibly can. There is no plateau of 'potential' in a child, once they achieve one level, they can go in pursuit of another.

The security, happiness and educational development of our children are of paramount importance. Consequently, choosing the right school is a crucial decision.

Our prospectus together with this information guide aim to give you a flavour of life at Eversfield, however there is no substitute to visiting us in person to experience the friendliness and energy of the School. We run Open Mornings throughout the year, or you can contact our Registrar to arrange a visit or have an informal discussion about our admissions process.

We look forward to welcoming you to Eversfield.

Key Contacts

Dr Timothy Brain

Chairman of Governors

Mr Robert Yates MA, BA, PGDip, PGCE, LPSH, FCCT

Headmaster

Mrs Hannah Phillips BA (Hons), PGCE, NPQH

Deputy Head

Lower School Phase Leader

Miss Hayley Murphy MA, BA (Hons), PGDip, PGCert, QTS, CTeach

Director of Teaching and Learning

Middle School Phase Leader

Mr Marc Sliney MSc, BEd (Hons)

Director of Communications and Co-Curricular

Director of Sport

Upper School Phase Leader

Mrs Sarah Sliney BSc (Hons), QTS

Director of Pastoral Care

Designated Safeguarding Lead

Mr Paul Robbins BEd (Hons), QTS

Director of Assessment Recording and Reporting

Mrs Claire Field BA (Hons), PGCE (SENCO)

Learning Support Co-ordinator

Mrs Elizabeth McCabe BA (Hons), QTS

Director of Music

Mrs Jemma Webb BA (Hons)

Director of Administration

Headmaster's PA

Mrs Deborah Mian RGN

School Nurse

Deputy Designated Safeguarding Lead

Mrs Lindsay Harryman BA (Hons)

Admissions Registrar

A full list of all staff can be found on the School website.

Should you wish to contact the Chairman of Governors you can do so either via email to Mrs Jemma Webb, Clerk to the Governing Body, clerk@eversfield.co.uk or write to Dr Timothy Brain, Chairman of Governors, Eversfield Preparatory School, Warwick Road, Solihull, West Midlands B91 1AT



The Eversfield Vision

Eversfield offers an outstanding, broad education within a safe, caring, happy, family atmosphere where the talents of every child are valued and nurtured. We achieve excellent results without compromising on the Christian principles of mutual care, respect and encouragement that underpin everything that we do.

- To promote high moral standards through clear and relevant Christian teaching.
- To provide a wide breadth of experiences and opportunities for all our children to discover and develop their individual talents.
- To support our children in becoming valued members of society so that they may develop self-confidence, ask questions, seek new experiences, not be afraid to make mistakes, express themselves confidently and modestly and develop team and leadership skills.
- Develop excellent organisational habits and routines to help transition to senior school and general work / life skills.
- Prepare pupils for successful 11+ entry examinations.
- To provide a safe, supportive, healthy educational environment, with buildings, facilities and staff that enable our children to learn and develop.
- To ensure that all our children receive excellent pastoral care.



Admissions

We welcome pupils to Eversfield in any year group at any point during the year subject to place availability and meeting our entrance criteria for new pupils.

Our Registrar is responsible for all aspects of the admissions procedure and will be happy to assist with any specific questions you may have. You can contact our Registrar by email registrar@eversfield.co.uk or by telephone 0121 705 0354.

Visiting Us

Families who are interested in joining Eversfield are invited to attend one of our Open Mornings held in the Michaelmas and Lent Terms, or to book a personal tour during term time. It is the ideal way to find out more about the academic, pastoral and co-curricular opportunities available to pupils.

Open Mornings are held on Saturday mornings and commence with a personal tour of the school conducted by our current Form 6 pupils. Our tour guides show prospective families around our facilities and there is always much lively discussion as they share details of their time

at Eversfield. There is also time available during a tour for parents to talk to staff, the Headmaster and our Registrar who is on hand to answer any specific questions regarding the admissions process.

Families who visit school during a normal working day will be shown around by the Registrar. Each individual tour lasts around one and a half hours and, where possible, prospective parents will be introduced to the Headmaster, Deputy Head or member of the Leadership Team.



Entry into Kindergarten and Nursery

We welcome children into our Kindergarten from the term of their 3rd birthday. This could be entry in September, January or April and is dependent on them being able to use the toilet independently. There is no formal academic selection process at this age, but children of pre-school age are encouraged to attend a Taster Session in Kindergarten or Nursery prior to their start date.

Children progress from Kindergarten to Nursery in the September following their 3rd birthday, and to Reception in the September following their 4th birthday.

Kindergarten and Nursery children start with a minimum of 5 sessions per week (5 half days or 2½ full days). These can be increased at the beginning of each new term when your child is ready to advance to a longer day. By the summer term children in Nursery are expected to attend at least one full day within their chosen sessions. A maximum of 10 sessions per week (full time) is offered. Wrap around care is available before school from 8.00am to 8.30am and after school from 3.30pm to 5.30pm.

Entry into Reception to Form 6

Existing pupils who are in the Nursery and wish to progress to Reception, or who are in Reception and wish to progress to Form 1, are expected to reach an acceptable standard of behaviour, academic progress and social interaction before a place is guaranteed.

Children who are new to Eversfield and who are seeking admission into Reception or above are invited to attend a Taster Day and spend some time with the appropriate year group.

Registration and Waiting Lists

A completed Registration Form, together with a non-refundable Registration Fee of £80, will provisionally reserve a place for entry at Eversfield or register your child on our waiting list if your desired year group is full. Registration for a place does not automatically guarantee that a place will subsequently be available.

A waiting list is drawn up when a year group is full. Places are allocated to children as they become available in order of the date and payment of their Registration Fee. Preference is given to siblings of current pupils, families requiring a place for two or more siblings at the same entry point, and applicants who have been offered a bursary.

Taster Days and Offers

Prior to receiving an offer for a place prospective pupils from Reception upwards are invited to attend a Taster Day or Session. These are held on school weekdays during term time and enable your child to experience a normal school day within their current year group. During the Taster Day or Session we will assess your child's development informally, ensuring we can offer the most appropriate care and education and meet each child's needs.

The assessment activities are designed to ensure that all new pupils can access and enjoy our curriculum. Should a pupil find these particularly challenging this will be highlighted to parents.

Where appropriate, parents are invited to meet with the Headmaster to discuss their child's academic and pastoral needs, and care is taken to ensure that the School can provide adequately for those who may require learning support. With parents' permission, we will write to your child's present school to ask for an up-to-date academic report.

When a place is offered the Confirmation of Entry Form and associated contracts and forms are sent out for completion. Prospective parents are requested to complete these forms and return them together with the Confirmation of Entry Fee. This fee is refunded when pupils complete their studies in the summer term at the end of Form 6. Once a place has been accepted your child will be allocated to a Form and House. Children of old boys and girls, or children with siblings already attending Eversfield will be allocated to the same House as other family members.



Results and ISI Report

Having been individually guided through the process of selecting a senior school, 11+ entrance examination pupils in 2024 were excited to receive offers from a rich variety of 16 highly selective grammar and senior independent schools. Our success in developing the exceptional talents of pupils was recognised by the 23 offers of academic, all-rounder, headmaster and music scholarships that they secured.

The School's latest ISI inspection report indicates how strong a school Eversfield is. It is noted by the inspectors that pupils are *'excellent communicators'*, possess *'excellent attitudes to their learning'*, and *'have excellent study skills'* all leading to *'pupils of all abilities and backgrounds achieving highly and often in advance of expectations for their ages'*.

The report highlights the effectiveness of the School's leadership and the *'high levels of knowledge, skills and understanding of pupils'* attained through the quality teaching of staff who deliver *'effectively paced lessons, challenging, open-ended questioning and extended tasks'*.

Inspectors acknowledged that *'pupils are highly accomplished across all areas of school life'* due to the many high level opportunities in sport, music, drama and other curricular and extra-curricular areas, and that *'the quality of pupils' personal development is excellent'*.

The ISI inspection report can be read in full on the School's website.

Scholars Programme

Eversfield offers an academic scholars programme for children in Form 4 to Form 6.

Being a scholar is a public acknowledgement of a young person's outstanding academic ability and is viewed as prestigious within our school community. Eversfield scholars embody the values and purpose of the School. They are pupils who excel academically and recognise that being a scholar carries responsibilities of role modelling and are enthusiastic about the opportunities available to them.

Each year a small group of pupils are selected to join a programme of enhanced studies that takes place outside of curriculum time during the week. The programme is designed to extend pupils who show aptitude and a desire for deeper learning. High achieving pupils are selected to join this programme through ongoing analysis of their academic levels of attainment, enthusiasm for learning and ability to use higher order cognitive skills. We expect these pupils to continue to reach high academic standards and apply their abilities across all areas of school life throughout their time at Eversfield. There are opportunities for pupils to join the programme at any time in Form 4, 5 and 6.

Fee Assisted Places

Thanks to the School's charitable status, a number of fee assisted places are made available each year to help support families in the community who would not otherwise be able to afford some, or all, of the school fees. This financial support, ranging from 10% up to 100% reduction in school fees, is available for pupils entering Form 1, and above.

Applicants need to complete a Bursary Application Form and a Registration Form, but do not need to submit the £80 Registration Fee. Forms must be submitted by the last school day of the Michaelmas Term in the academic year preceding the year of entry. Applications will be considered by the Bursary Committee for the following academic year. Any financial assistance is reviewed on an annual basis but is unlikely to change unless financial circumstances alter. Bursary awards are conditional upon the child remaining at

Eversfield until the end of Form 6 unless they are moving to a non-fee-paying school.

To obtain further details, or to start the application process, please contact our Registrar via email registrar@eversfield.co.uk or by telephone 0121 705 0354.

Term Dates

Michaelmas Term 2024

Term commences	Tuesday 3rd September
Half-term break	Monday 21st October to Friday 1st November (inclusive)
Term ends	Friday 13th December

Lent Term 2025

Term commences	Tuesday 7th January
Half-term break	Monday 17th February to Friday 21st February (inclusive)
Term ends	Friday 4th April

Summer Term 2025

Term commences	Monday 28th April
Half-term break	Monday 26th May to Friday 30th May (inclusive)
Term ends	Thursday 10th July

Key Dates

Open Morning	Saturday 5th October 2024
Bursary Application Submission	Friday 13th December 2024
Open Morning	Saturday 1st February 2025

A young boy with dark hair, wearing a dark school blazer over a white shirt and tie, is smiling and playing a drum. The image is overlaid with a blue tint.

Holiday Clubs

All Active Camps run a popular holiday club onsite during the school holidays for children aged 5 to 14 years. This is attended by many Eversfield pupils as well as pupils from neighbouring schools. They are OFSTED registered and accept childcare vouchers.

The Junior Camp is suitable for children ages 5 to 9 years, and Senior Camp for children ages 10 to 14 years. For further details please telephone 07960 450874 or email info@allactivecamps.com

Uniform

A detailed list of all uniform needs and our supplier can be found on our school website. The Eversfield School Association also run a second-hand school uniform sale several times throughout an academic year.

Policies

School policies are available to download from our website or by request from the school office via email office@eversfield.co.uk

- Admissions Policy
- Anti-Bullying Policy
- Attendance and Registration Policy
- Behaviour Policy
- Child Protection Policy
- Complaints Policy Procedures
- Curriculum Policy
- Educational Visits and Activities Policy
- Exclusion Policy
- eSafety Policy
- Health and Safety Policy
- Learning Support Policy
- Medical and First Aid Policy
- Privacy Notice
- Relationships Education Policy
- Safeguarding Policy

Fees 2024-2025

School fees are fully inclusive of all exercise and text books, lunches and swimming lessons in the school pool. The only additional charges made are for trips, workshops and for optional extras such as extended day supervision, individual music lessons, instrument hire and extra-curricular clubs. A charge may be made for any books or property which become lost or damaged. The school reserves the right to change the fees during the academic year.

All pupils are automatically covered by a Personal Accident Insurance Scheme at no additional charge. This insurance provides a benefit in the event of a permanent disability resulting from an accident, and pupils are covered at all times, both at home and school. A leaflet giving further details can be obtained from the School Office.

Nursery and Kindergarten

	Kindergarten	Nursery
	Per Term	Per Term After Government Funding
5 sessions per week	£2,355	£1,384
6 sessions per week	£2,781	£1,841
7 sessions per week	£3,171	£2,219
8 sessions per week	£3,538	£2,604
9 sessions per week	£3,842	£2,970
10 sessions per week	£4,147	£3,287

Minimum attendance 5 sessions per week.

Morning session 8.30am to 12.00pm (lunch available at an additional charge).

Afternoon session 12.00pm to 3.30pm (including lunch).

Reception to Form 6

	Per Term
Reception, Form 1 and Form 2	£4,269
Form 3	£4,758
Form 4, Form 5 and Form 6	£4,880

Other Fees

	Per Term
Registration Fee Payable on registration and non-refundable	£80
Confirmation of Entry Fee Payable to secure an entry place and refundable upon completion of Form 6	£400

Extended Day Charges

	Nursery and Kindergarten	Reception	Forms 1 – 3	Forms 4 – 6
Early Supervision 8am until 8.30am	£4.40	£4.40		
Extended Morning 12.00pm until 1pm with lunch	£8.10			
Late Supervision Session 3.30pm to 4.30pm with tea at 4.00pm	£6.30	£6.30	£6.30	
Late Supervision Session 2 4.30pm to 5.30pm	£6.30	£6.30	£6.30	
After Club Supervision 4.00pm to 5.30pm with tea at 4.00pm		£9.30		
After Club Supervision 4.15pm to 5.30pm with snack before club			£7.80	
After Club Supervision 4.45pm to 5.30pm with snack before club			£4.80	
Upper School Prep Session 1 4.00pm to 5.00pm				£6.30
Upper School Prep Session 2 5.00pm to 5.30pm				£3.50
Late Collection Penalty Charge Beyond 5.30pm		£12 per interval (Charged for each 10 minute interval)		

Discounts

We are pleased to offer a reduction of fees for second siblings attending the school simultaneously at the rate of £125 per term, and £175 per term for the third and subsequent siblings attending school simultaneously. A fee reduction of £125 per term is also offered to the sons and daughters of Old Boys, Clergy and Missionaries, but no family or individual can receive reductions for more than one reason. These reductions are only applicable for pupils in full time attendance.

Payment

Fees are charged termly in advance. Accounts are payable on or before the first day of term and can be paid by bank transfer. The School reserves the right to charge an administration fee for late payment of accounts.

A 'Monthly Instalment Payment' scheme is available. Further details can be obtained from the Finance Department who can be contacted via email finance@eversfield.co.uk or telephone 0121 705 0354.

If a pupil is to be withdrawn from Eversfield, a full term's notice in writing must be given otherwise full fees for the following term are required. Further details are available in the Confirmation of Entry and School Contract which is sent to new parents.



To book a tour of the School, or to have an informal discussion to learn more about our admissions process, please contact Mrs Lindsay Harryman.
registrar@eversfield.co.uk • 0121 705 0354

Eversfield Preparatory School
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www.eversfield.co.uk

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